

From: Bond, Danielle
To: Carr, Melanie; Pollitt, Richard
cc: Steel, Dawn
Subject: RE: WW1 Commemoration SCrutiny Review - Task Group's suggestions for how the Mansion House might support and be part of a programme of events leading up to Armistice Day 2018
Date: 20 December 2017 12:05:45

Hi Melanie,

Sorry for the delay on this as I know your meeting is this afternoon.

Ideas:

- Work with the archives to create an exhibition in the Mansion House re the civic party of that year, what the house was used for, images and special documents from that year
- Richard mentioned having poppies 'yarn bombed' onto the Mansion House gates (google it, it definitely looks cool!)
- Collab with local Universities and Yorkshire Air Museum to set up regular evening lectures in the Mansion House in regards to History, Art and Literature of the time (i.e. WWI poetry)
- Collab with MakeltYork to create a WWI commemorative trail through the city that takes people around York to historical sites of interest for WWI
- Create special kids trail as well to help children engage with history...
- Collab with local artists/YorkBid to create a temporary sculpture in St Helen's Square

Has anyone been in touch with MakeltYork to see if they're working on anything yet?

I hope this helps and do let me know if you need anything further!

Best wishes,
 Danielle

Danielle Bond | Acting Marketing and Events Manager

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City of York Council | Mansion House & Civic Services / Democratic Services

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www.mansionhouseyork.com

www.york.gov.uk

[Facebook.com/Mansion-House](https://www.facebook.com/Mansion-House)

Twitter @YorkMansionHse

From: Carr, Melanie
Sent: 18 December 2017 12:27
To: Pollitt, Richard
Cc: Bond, Danielle; Steel, Dawn
Subject: WW1 Commemoration SCrutiny Review - Task Group's suggestions for how the Mansion House might support and be part of a programme of events leading up to Armistice Day 2018

Hi Richard

I understand Dawn has spoken to you about my ongoing scrutiny review to consider the city's commemoration of the centenary of the end of the First World War.

The Scrutiny Task Group are planning to recommend that the Executive provide a budget of approx £10k to fund the procurement of an external consultant to develop and promote a programme of events (provided by others) during the period of 1 Oct – 11 No 2018, which culminates in a civic ceremonial procession, a laying of wreaths and a service in the Minster (the usual remembrance day shenanigans).

The Task Group are expecting that the majority of the £10k will be required for that procurement but have suggested that the remainder be used to support a Council contribution to the programme of events in the manner of utilising the Mansion House throughout the period of the programme to:

- To exhibit items from the WW1 period from within its historic collection:
- To display information on:
 - the civic party of the time
 - how the Mansion House was used during the war
 - the Council and the city's contribution to the war effort

I understand from Dawn that you already have some ideas for what the Mansion House may do next year to mark the centenary, so I would be pleased to hear from you what those ideas are, what you think of the Task Group's suggestions above, and how both sets of ideas could be tied together etc.

I am meeting with the Task Group on Wednesday at 4:45pm, so I would welcome your initial response asap.

Thanks

Melanie

Melanie Carr | Scrutiny Officer

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<< OLE Object: Picture (Device Independent Bitmap) >>

From: [Chris Keady](#)
To: WW1Commemorations2018@york.gov.uk;
Subject: WW1 Commemorations
Date: 13 December 2017 09:15:26

Hello,

My name is Chris Keady, I am the Learning and Participation Manager at the National Railway Museum.

I was recently forwarded a request from a colleague about the upcoming 2018 WW1 Commemoration programme, and our involvement in this.

We would very much be interested in being a part of this programme, and could look at offering object handling and perhaps a talk or tour highlighting objects from the collection of particular significance.

Please may I ask if this sort of programming would be suitable? I can discuss with the curatorial team and pull together some more concrete ideas if this would work?

Many thanks,

Chris

Chris Keady
Learning & Participation Manager (Masterplan)

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follow us on twitter [@railwaymuseum](#)

A member of the Science Museum Group

The Science Museum Group consists of:
Science Museum, London
Museum of Science & Industry, Manchester
National Railway Museum, York and Shildon
National Media Museum, Bradford

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From: Brian Bell
To: WW1Commemorations2018@york.gov.uk;
Subject: Fw: WW1
Date: 18 December 2017 14:09:43

Dear all

As a Parish Council we have already listed ourselves with the 'Battles Over' remembrance site. Mr Bruno Peek (pageant-master) has acknowledged our application, and an update of the programme will be communicated to us in January 2018.

We have also requested information from Bulfinch Gas Equipment (the preferred contractor in the 'Battles Over' document) if however you have a local contractor for the beacon equipment in mind, we would be willing to consider something local.

These are some of the questions we will consider as a group, after the new year

What type of ceremony do we envisage?

- Start/finish time
- Would the remembrance ceremony be similar to the traditional day time (11am) remembrance service held each year
- Involvement of other groups (Church, Scouts, Guides, RAF)
- Music, Choir, Brass Band, Reading (if so who, and does anyone want to lead the ceremony)
- Anticipated numbers (greater or fewer than previous remembrance services)
- Basic shelter (gazeebos, umbrellas?)
- Enhanced Lighting
- Street closure process
- Basic Refreshments
- Safety Wardens
- Expert advice
- Installation of equipment
- Dismantling of equipment
- Setting up site
- Closing down site
- Location of Beacon and equipment
- Storage of LGP gas cylinders
- Design and Publication of programme
- Advertisement of event

- 23
- Establish Links with CYC

We intend to hold a working group meeting of teh PC in early January 2018, to explore options

Kind regards

Brian Bell
Copmanthorpe Parish Council

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From: [Cllr. C. Steward](#)
To: WW1Commemorations2018@york.gov.uk;
Subject: FW: WW1 at Yorkshire Museum of Farming
Date: 18 December 2017 15:12:07
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

From: Dan Kirk [<mailto:d.kirk@murtonpark.co.uk>]
Sent: 17 December 2017 09:35
To: Cllr. C. Steward
Subject: WW1 at Yorkshire Museum of Farming

Hi Chris,

I have sent this email to the WW1 commemoration address but I'm not sure it came through so I thought I'd send it straight to you as well. I'm the events coordinator at the Museum of Farming based in Murton. I saw the article in the press and it is something we would be interested in getting involved in. We would look more at the role animals played in the war and the farmers who were called up to serve the country. We have pencilled in Sunday September 23rd for this.

One other thing I was wondering is if there is any funding available for the commemorations? I only ask because I have been in contact with a group who do displays of WW1 cavalry but unfortunately it is out of our price range as a small independent museum. I understand if not but I thought it was worth asking.

All the best

Dan

Dan Kirk MA
Deputy Site Manager & Events Coordinator

Yorkshire Museum of Farming
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York
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Charity No:510900

Tel: 01904489966

Carr, Melanie

From: Cllr. C. Steward
Sent: 19 December 2017 10:11
To: WW1Commemorations2018@york.gov.uk
Subject: FW: Great War Centenary Commemorations 2018
Attachments: JR VILLAR THEATRE YORK 2018.pdf, My Tender Trench Centenary.pdf

From: JR Villar [mailto:rei_villar@hotmail.com]
Sent: 18 December 2017 18:31
To: Cllr. C. Steward
Subject: Great War Centenary Commemorations 2018

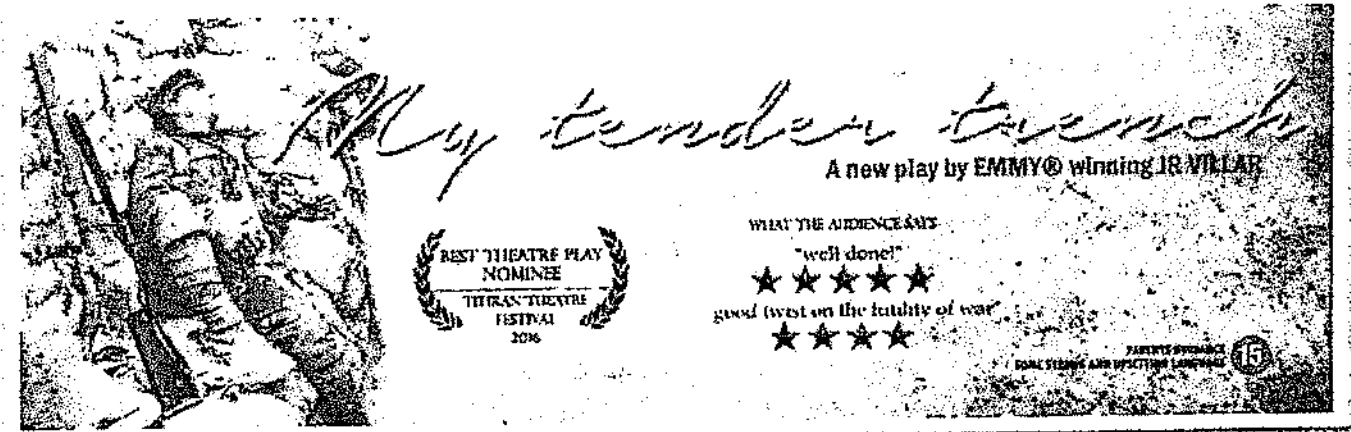
Dear Cllr. Chris Steward

I'm writing to present a project for the Great War Centenary Commemorations in 2018. I also offer my creativity and experience to collaborate on any other projects that the CYC will organise next year for this important commemoration. My project, as well as my CV, are attached to this email. Looking forward to hearing from you.

With my best regards
João Rei Villar



JR VILLAR
EMMY® Winning Scriptwriter
Theatre, TV and Film. Creative Expertise.
York, United Kingdom
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THE GREAT WAR - CENTENARY COMMEMORATIONS 2018

A soldier and a young girl get trapped in a trench. They discuss duty and what is right or wrong in a war, but when an enemy is captured by the soldier everything is going to change.

"My Tender Trench" was nominated for best play at the Tehran Theatre Festival 2016 and received wide applause from the audience. Also was recently the subject of a seminar at the University of North Iowa.

"MY TENDER TRENCH" is a high quality production written by the EMMY winning writer, JR Villar.

Considering that next year we are commemorating the Centenary of the end of the Great War, I'm intending to put into stage.

The play has minimum production needs and can be performed in open air (as a summer production, for a more realistic setting) as well as a studio performance

The original script is suitable for 15 Years and above, due to some strong language, adult subjects and some upsetting visual scenes, obviously related to the theme of the war.

The performance also has space for musical moments in scene transition. Other community groups (for example, choirs) can be incorporated in this transitions and turn it in a more diverse and inclusive event. I'm really happy to discuss with the York Council committee and other community groups, making it a beautiful eye-catching event.

SET / STAGE

The set is a very simple representation of a trench. Just some sand bags, and stylised trees (can be real ones if set on open air).

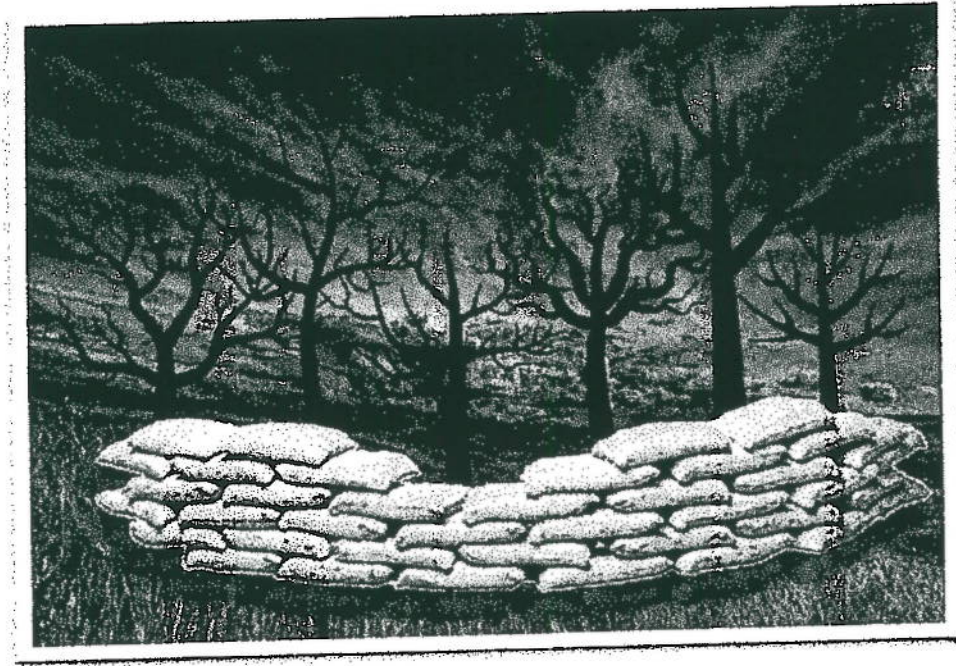


Figure 1 - Set Project

I'm happy to discuss and collaborate with other ideas that we can work together, for instance, any kind of projects that we can develop targeting schools' youngest audience.

I'm available to meet with you and talk about any ideas that you have in mind.

Looking forward to hearing from you,

With best regards

JR Villar

From: Christopher Rainger
To: WW1Commemorations2018@york.gov.uk;
Subject: FW: WW1 Commemorations in York
Date: 19 December 2017 11:24:13
Attachments: [Heslington Men Booklet - Final.pdf](#)

WW1 Commemoration in York

Further to the article in the Press, I am writing to say that Fishergate, Fulford and Heslington Local History Society will be interested in supporting these commemorations.

You may already be aware that our Society has researched the lives of the men named on WW1 Memorials in our area and we have held a number of events, including an exhibition involving other local groups and speakers at the Cemetery Chapel.

Since the start of the commemorations, we have published three booklets on the lives of the 86 men named on the memorial which stands outside St Oswald's Church in Fulford.

In November this year, we published a similar booklet on the seven men named on the Heslington Church Great War Memorial Window and we held a very moving event in front of the window, where seven people from the village read sections from the biographies, written in the first person. These were interspersed with passages describing the village these men would have known.

We have almost completed our research into the lives of the 87 former pupils of Fishergate School who are named on the memorial plaque in the entrance to the school. We will present this research in a booklet which we plan to 'launch' at an event at the school in November 2018, where we hope to

attract parents and former pupils to hear some of the men's stories and view our exhibition.

We propose to publish the Fishergate School booklet as a single volume, but because so many men are included in one volume, printing will cost approx. £20 per copy. We are therefore seeking grants to enable us to sell the booklet at an affordable price of £10.

We anticipate that printing 50 copies, so we are seeking a grant of £500.

Can the WW1 Commemoration Project help us?

Would the Project like to be involved in presentation of the research on these men?

I hope you find our work of interest and look forward to hearing from you.

I attach a copy of our Heslington booklet, to give you a flavour of how we have presented our research. Further information is available on our website: www.ffhyork.weebly.com

Best regards

Christopher Rainger

Chairman of Fishergate, Fulford and Heslington Local History Society